



**Instructions:** Complete the form below using Adobe Reader 8.1 or newer (update available at <http://www.adobe.com/products/acrobat/readstep2.html?promoid=BONR>). Save a copy using File>Save As including your last name in the file name.  
E-mail your file as an attachment to Dean Baas at [baasdean@msu.edu](mailto:baasdean@msu.edu). Questions: email Dean Baas or call at 269-967-9672.

**Project Information**

Project Title:

Project Leader:  Phone:  E-mail:

Address:  City:  State:  Zip:

Partners/Collaborators:

**Mini-Grant Application Questions**

1) Who is the intended audience and what do you believe the target audience already knows about this topic?

2) After participating in the proposed activity, what do you hope the target audience will learn or do differently in regards to this topic?

3) How do you anticipate the target audience will share this information with their audiences?

- Conduct applied research
- answer client questions
- develop new contacts and partners for work
- incorporate new ideas and information into regular programming
- deliver new programming on this topic
- use in newsletters or other media outlets
- developed curriculum

Other:

4) Estimate the number of attendees in the following categories (please track for event):

Cooperative Extension Service Field Staff (Educators/Agents)

Cooperative Extension Specialist/State Staff

Other University/College

Non-Profit/Non-Governmental Organizations

Agriculture Consultants/For-Profit

Farmers/Ranchers

State/Federal/Tribal Agencies

NRCS

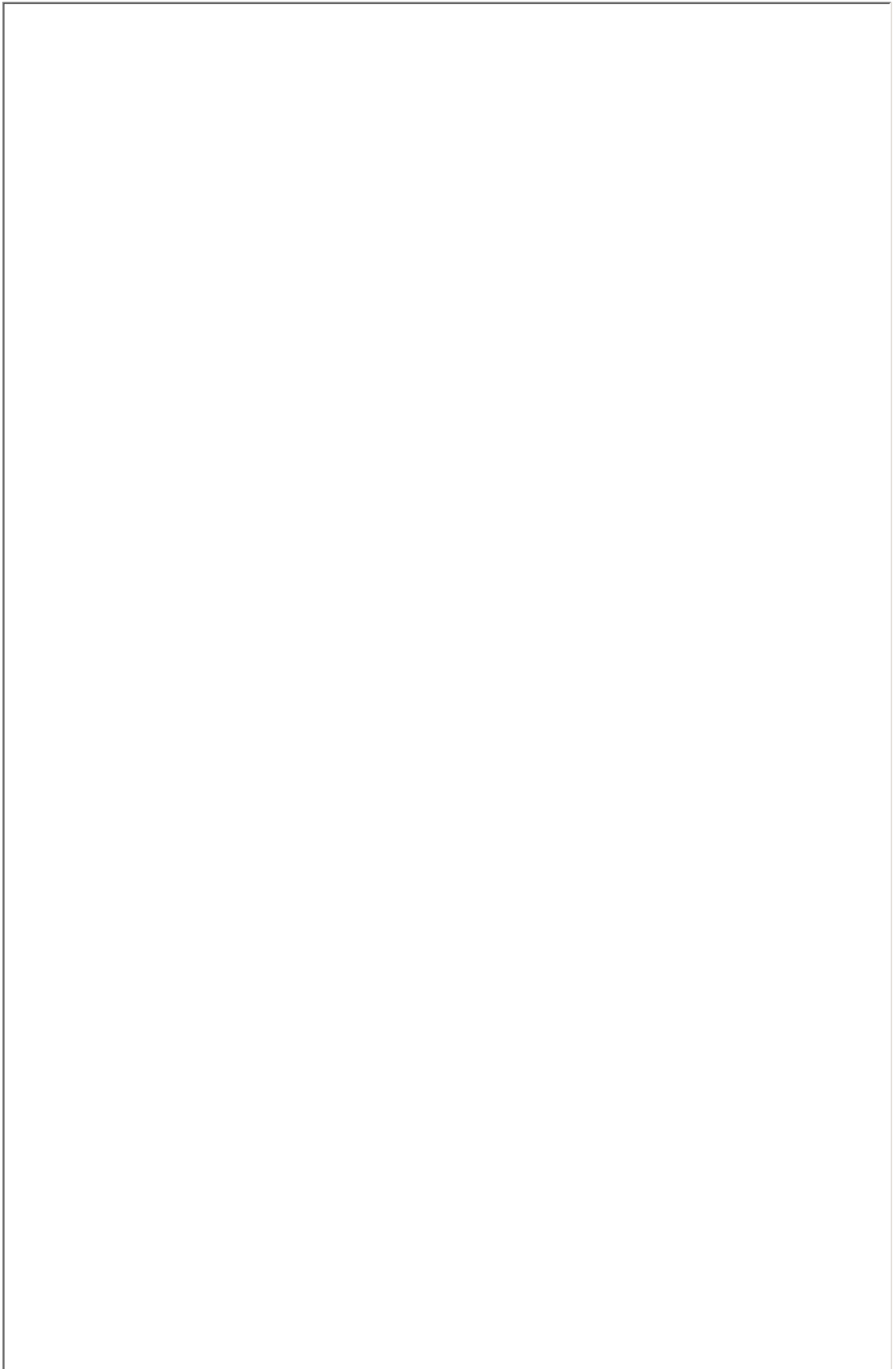
Other

If part of the project involves guest speakers, please provide a brief biographical paragraph for each speaker. Include honorarium and travel expenses in budget and budget narrative.

**Project Narrative**

**to include:**

- \*Background**
- \*Stakeholder involvement**
- \*Expected outcomes**
- \*Approach, method and activities**
- \*Evaluation methods**



**Budget Details**

NCR-SARE Mini-Grant Funds Requested (\$1500 Maximum):

Matching Funds Source(s):

Matching Funds Amount:

SARE funds cannot be used to purchase food or equipment.

	Total Project Budget
Travel	<input type="text"/>
Operating/Supplies	<input type="text"/>
Other	<input type="text"/>
Total	<input type="text"/>

Budget Narrative  
Account for how SARE mini-grant funds will be used. Include description of how mini-grant funds will contribute to the project.